



F. No. 2-06/2021-Proc-NCHD/17977
Government of Pakistan

National Commission for Human Development
Ministry of Federal Education & Professional Training

<><><>

Islamabad, July 29, 2024

Subject: ANNUAL PROCUREMENT PLAN FOR THE FINANCIAL YEAR 2024-25

Dear Sir,

National Commission for Human Development (NCHD) is working under administrative control of Ministry of Federal Education & Professional Training, Islamabad.

Administration's Procurement Department of NCHD has prepared Annual Procurement Plan for the Financial Year 2024-25 and submitted for update on Authority's website under Rule 8 & 9 of PPRA [enclosed herewith].

This issues with the approval of the Competent Authority i.e. Director General – NCHD.

Thanks in anticipation and regards,

Encl: As above

Annual 2
29/07/2024

(Muhammad Naveed)
Assistant Director Procurement

The Deputy Director – IT
Public Procurement Regulatory Authority,
1st Floor, FBC Building near State Bank,
Sector G-5/2, Islamabad-Pakistan
Tel: +92-51-9205728

Copy for Information:

1. Director General, NCHD
2. Director Administration, NCHD
3. Director Finance, NCHD
4. DDO, NCHD

*** ANNUAL PROCUREMENT PLAN FOR FY 2024 - 25**

NAME OF PROCURING AGENCY: NATIONAL COMMISSION FOR HUMAN DEVELOPMENT (NCHDI)

S. No	Name of Procurement (Description)	Estimated Cost **	Procurement Method ****	Tentative Date of Procurement Notice Publication	Tentative Date of Award of Contract	Tentative Date of Completion	Remarks (If Any)
1	Legal Fees	1,500,000	RFQs	July 2024	Need Basis	Need Basis	Open / Close Framework Agreement Extendable
2	Postage & Telegram	1,000,000	Pakistan Post	Regular Basis	Need Basis	Need Basis	As above
3	Water	200,000	RFQs	As above	01-Jul-2024	30-Jun-2025	As above
4	POL	7,000,000	PSO	As above	01-Jul-2024	30-Jun-2025	As above
5	Stationery	3,000,000	Pre-Qualification / Tender	As above	Need Basis	Need Basis	Open / Close Framework Agreement
6	Printing & Publication	100,000	RFQs / PID / PCP	Need Basis	Need Basis	Need Basis	As above
7	Newspaper / Books	200,000	RFQs / PID / PCP	Regular Basis	Need Basis	Need Basis	As above
8	Other Stores/Computer Repair	500,000	Pre-Qualification / RFQs	As above	Need Basis	Need Basis	As above
9	Machinery & Equipments	1,000,000	Pre-Qualification / RFQs	Regular Basis	Need Basis	Need Basis	As above
10	Others	1,000,000	Pre-Qualification / RFQs	As above	Need Basis	Need Basis	As above
11	Transport (Repair)	2,000,000	Pre-Qualification / RFQs	As above	Need Basis	Need Basis	As above
12	Office Building Repair	1,000,000	Pre-Qualification / RFQs	As above	Need Basis	Need Basis	As above

My approval

Fluor

AS/MS

[Signature]

13	Computer equipment (Hardware)	2,200,000	Pre-Qualification / RFQs	As above	Need Basis	Need Basis	Open / Close Framework Agreement
14	IT equipment Repair	80,000	Pre-Qualification / RFQs	As above	Need Basis	Need Basis	As above

* Annual Procurement Plan may be prepared on the assumption that total allocated budget of the current financial year (CFY) will be released.

** 'Estimated Cost' represents 'Total Cost' of the Contract. Where expected duration of a contract is more than one year and accordingly the total cost of the contract higher than the allocated budget for the CFY, then the remaining allocation of the budget will be provided in next year(s).

*** Procurement method means Open Competitive Bidding / Petty Purchases / Quotations / Direct Contracting / Negotiated Tendering.

Prepared & Checked by:

(Muhammad Naveed)
Assistant Director Procurement

Recommended / Verified by Procurement Committee:

(Fehmida ul Hassan)
Director Finance / Convener of PC

(Habibullah Khan)
Director UPE / Member PC

(Haqiz Saad Rasool)
Director HR / Member PC

(Syed Muhammad Hussain)
Director Administration / Member PC

Approved By:

(Mirza Nasir ud Din Mashood Ahmad)
Director General-NCHD